**Basic Editing in Premiere**

**On the “Sitcom” webpage there is a link to tutorials (written & video) that show you everything in Premiere. You also have the e-book option of looking up specific information.**

**Basic steps**

**First create a new project by following the steps on the webpage handout.**

Import footage, photos, audio, titles, etc.

Drag/drop from your library onto timeline

Use **pointer tool** to move clips

Drag the edges of a clip to extend or shorten clips

To cut a clip click on the **razor blade tool and place playhead (marker) where you want to cut and click**

 How do you zoom using keyboard? Click “+” or “-“

Use Spacebar to play, but redline means it hasn’t rendered preview so click “ENTER”
When you click “ENTER” the redline will change to green and then you can preview it in real time.

To add a title go to FILE, NEW, TITLE- don’t save, just close and it will appear in your library

**How to add a transition?** – go to “Effects” panel and find transitions -drag/drop effects in between clips

To add a “Sitcom” **Effect** needed for sitcom- go to desired clip & right click, **choose speed/duration**